

QUICK REFERENCE GUIDE

2016-2017 UGA Promotion and Tenure Cycle

(For Promotion and Tenure Recommendations Effective July & August 2017)

Note: The fall semester that includes the PTU, school/college, and university-level reviews marks the beginning of a year that counts toward all time-in-rank calculations.

UGA PROMOTION AND TENURE POLICIES & RESOURCES

<http://provost.uga.edu/index.php/faculty-affairs>

PROMOTION

Recommended to the Rank of:	Yrs in Rank Requirements
Assistant Professor	3 years as instructor <i>If initial appt at rank of instructor</i>
Associate Professor	4 years as assistant professor
Professor	5 years as associate professor

Early Promotions: In the case of early promotion, the dossier cover letters **must clearly state that the candidate is being recommended for early promotion** and **must include strong justification based upon the fact the candidate is performing significantly above expectations for current rank.**

TENURE

Probationary Period=5 years

Only associate professors and professors are eligible for tenure.

Maximum of 7 yrs may be served w/o the award of tenure.
(If initial rank=INST, max time served w/o tenure=10 yrs.)

Guidelines for requesting extension of tenure probationary period due to FMLA event available on Provost's website

Non-tenured faculty in their 6th probationary yr and who have not been turned down for tenure in their 5th yr **must** be reviewed for tenure unless they request not to be reviewed. Any exception to the 6th yr rule must be consistent with *UGA Guidelines for Promotion & Tenure*.

THIRD-YEAR REVIEW FOR ASSISTANT PROFESSORS

Occurs at the end of the 3rd year of appointment (in the spring semester).

If an assistant professor has 1-3 years credit towards tenure, and is considered for P&T in the 3rd year of appointment, preliminary consideration for P&T will replace the 3rd year review.

This table reflects years in rank during the 2016-2017 academic year:

Appointment Year	Years In Rank
2016-2017	1
2015-2016	2
2014-2015	3
2013-2014	4
2012-2013	5
2011-2012	6
2010-2011	7
2009-2010	8
2008-2009	9
2007-2008	10
2006-2007	11
2005-2006	12

Beginning in the 2015-2016 academic year:

- Faculty on academic year contracts must be appointed on or before the beginning of fall semester for that academic year to count towards year in rank.
- Faculty on fiscal year contracts must be appointed on or before the beginning of spring semester for that academic year to count towards year in rank.

To calculate years in rank for faculty appointed in the middle of an academic year prior to AY 2015-16, please contact the Office of Faculty Affairs.