*Replace* ***PROMOTION*** *paragraph with following language for Instructor offer letters*

REAPPOINTMENT: As an Instructor, your reappointment will be governed by USG Board of Regents Policy 8.3.4.2 Renewal of Non-tenured Faculty with Academic Ranks (<https://www.usg.edu/policymanual/section8/C245/#p8.3.4_notice_of_employment_and_resignation>) and BOR Policy 8.3.7.6 Maximum Times Without Award of Tenure (<https://www.usg.edu/policymanual/section8/C245/#p8.3.7_tenure_and_criteria_for_tenure> ), which indicates that the maximum period of time that may be served as a full-time instructor is seven years. These policies may be updated periodically. Please read these polices and schedule a meeting with your supervisor upon your arrival to discuss the expectations for your reappointment.