

# QUICK REFERENCE GUIDE

## 2021-2022 UGA Promotion and Tenure Cycle

(For Promotion and Tenure Recommendations Effective July & August 2022)

**Note:** The fall semester that includes the PTU, school/college, and university-level reviews marks the beginning of a year that counts toward all time-in-rank calculations.

### UGA PROMOTION AND TENURE POLICIES & RESOURCES

<http://provost.uga.edu/index.php/faculty-affairs/promotion-tenure>

### PROMOTION

Recommended to the Rank of:	Yrs in Rank Requirements
Associate Professor	5 years as assistant professor
Professor	5 years as associate professor

Early Promotions: faculty who are performing significantly above the expectations for their current rank may be considered for "early" promotion in their 4<sup>th</sup> year. Strong justification in the PTU Head's cover letter is required for any early promotion recommendation.

### TENURE

Probationary Period = 5 years

Only associate professors and professors are eligible for tenure.

Maximum of 7 yrs may be served w/o the award of tenure.  
(If initial rank=INST, max time served w/o tenure=10 yrs.)

[Guidelines for requesting extension of tenure probationary period](#) due to FMLA event available on Provost's website

Non-tenured faculty in their 6<sup>th</sup> probationary yr and who have not been turned down for tenure in their 5<sup>th</sup> yr must be reviewed for tenure unless they request in writing not to be reviewed. Such requests should be submitted with department head and dean approval to the Provost, via the Office of Faculty Affairs, by May of the 5<sup>th</sup> year in rank.

### THIRD-YEAR REVIEW FOR UNTENURED, FACULTY ON TENURE-TRACK

Occurs at the end of the 3<sup>rd</sup> year in rank (at the end of spring semester).

If an untenured, tenure-track faculty has 1-3 years credit towards tenure, and is considered for P&T in the 3<sup>rd</sup> year of appointment, preliminary consideration for P&T will replace the 3<sup>rd</sup> year review.

This table reflects years in rank during the 2021-2022 academic year:

Appointment Year	Years In Rank
2021-2022	1
2020-2021	2
2019-2020	3
2018-2019	4
<b>2017-2018</b>	<b>5</b>
<b>2016-2017</b>	<b>6</b>
2015-2016	7
2014-2015	8
2013-2014	9
2012-2013	10
2011-2012	11
2010-2011	12

#### **Beginning in the 2015-2016 academic year:**

- Faculty on academic year contracts must be appointed on or before the beginning of fall semester for that academic year to count towards year in rank.
- Faculty on fiscal year contracts must be appointed on or before the beginning of spring semester for that spring and summer to count towards year in rank.

To calculate years in rank for faculty appointed in the middle of an academic year prior to AY 2015-16, please contact the Office of Faculty Affairs

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